

# Instructions for Authors

## *The Australian Equine Veterinarian Journal*

Papers intended for publication should be submitted to:

**The Editor,**  
Australian Equine Veterinarian  
Unit 40, Level 1, 6 Herbert St, ST LEONARDS NSW 2065  
Email: elaine.robertson@ava.com.au

Submission of a manuscript will be held to imply that it is a report of unpublished, original work of the author(s) and, if accepted, it will not be published in part of whole without the permission from the Editor. It will also be held to imply that all authors have read the manuscript and have consented to its submission for publication. Papers should conform to the following criteria:

### Language

The paper must be written in English, with spelling conforming to that of the Macquarie English Dictionary.

### Format

- Typewritten, single spaced on one side of A4 paper
- Four copies should be submitted, accompanied by a copy on computer disc, CD or as an email attachment. The preferred electronic format is Microsoft Word or compatible, and minimal formatting commands, such as font changes, columns and centered, should be used.
- Following the use of a trade name in the text, product details should be included in brackets.
- Scientific names of animals, plants and microorganisms should be italicized or underlined.

### Presentation

- The paper should be organised into the following subsections as outlined below according to whether it is a case report, a clinical paper, a research article or a "How To" article. Manuscripts that do not fall easily into these categories should be discussed with the Editor. The format of papers may be modified at the discretion of the Editor. The address of the first author and the author to whom correspondence is to be sent should be included in footnotes. Review articles are also considered.
- **Case reports:** Introduction, Case history, Clinical Examination, Diagnosis, Treatment, Results and discussion, References, Tables and figure legends.
- **Clinical papers:** Introduction, Materials and Methods, Results, Relevance to clinical practice, Acknowledgments, References, Tables and Figure legends.
- **Research articles:** Introduction, Materials and Methods, Results, Discussion, Acknowledgments, References, Tables and Figure legends
- **"How To" articles:** Brief introduction, Description of the Procedure(s), Relevance to clinical practice

### References

- All references, with the exception of personal communications, in the text should be detailed in the Reference List, and all references that appear in the Reference list should be cited in the text. It is the author's responsibility to check the accuracy of references.
- In text: References in the text should be cited by the author's name(s) and the year of publication. Where the cited paper has more than three authors, the name of the first author followed by et al is used in the text. If there is more than one paper published by the same author(s) in the same year, the papers should be annotated alphabetically in the text and the reference list eg Smith et al (1986a), Smith et al (1986b) etc.
- References to unpublished work, including manuscripts submitted but not yet accepted for publication are cited only in the text with a notation of (pers comm) or (unpublished).
- Reference list: References to journal publications should be listed alphabetically according to the first author's surname and conform to the following format: eg Smith AP (1990) Lacational tetany in a mare Aust Equine Vet 12:36-40.
- Where there are more than three authors, the first three are cited followed by et al. References to unpublished work that have been accepted for publication should be included in the reference list as above followed by (in press).
- Journal titles should have the first letter of each word capitalised and should be abbreviated as in Serial source for the BioSciences Data Base (BIOSIS Information Service, Philadelphia).
- Commonly used abbreviations include:
  - Australian Veterinary Journal: Aust Vet J
  - Australian Equine Veterinarian: Aust Equine Vet
  - Equine Veterinary Journal: Equine Vet J
  - Journal of the American Veterinary Medical Association: J Am Vet Med Assoc
  - Compendium on Continuing Education for the Practising Veterinarian: Compend Cont Educ Pract Vet
  - Equine Veterinary Education: Equine Vet Educ
- Book references begin with the author of the relevant chapter, the year of publication and the chapter title, followed by book details eg. Kelly FT (1990) Salmonellosis In: Diseases of the horse (ed Kelly FT) Robertsons, Sydney p123-127

### Review process

Articles submitted to the Australian Equine Veterinarian are reviewed by at least two reviewers to ensure a balanced review process and to provide constructive criticism, encouragement and guidance to the authors. The AEVA will acknowledge receipt of a manuscript and will return reviewed papers to authors as soon as possible. Authors should be aware that the time taken to complete a review can vary. Although every effort is made to ensure that discs and photographs are returned to authors, the AEVA cannot take responsibility for these items. Authors are advised to keep copies of their submitted material in the event of accident or loss.