This template is for provided for practices to copy the below information and put on their practice letterhead. The AVA letter provided can be attached to this information sheet from your practice.

**Client name:**

**Phone Number:**

**Home address:**

**Species and breed of animal:**

**Name of animal:**

**Sex and age of animal:**

**Microchip number/description:**

**Name of veterinary clinic:**

**Consulting veterinarian’s name:**

**Consulting veterinarian’s phone number:**

**Address of veterinary clinic:**

**Essential veterinary service being accessed:**

**Date of travel:**

**Time of scheduled appointment:**

**Estimated duration of appointment:**

**Is a return visit for animal collection or recheck likely?**